



Grand Forks Senior Center  
620 4<sup>th</sup> Avenue South  
Grand Forks, ND 58201  
(701)772-7245; fax (701)772-0213  
www.gfseniorcenter.org

Equal  
Opportunity  
Employer

**Employment  
Application**

**NOTE: For professional positions, please attach a cover letter and a resume.**

**PERSONAL INFORMATION**

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Preferred Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position \_\_\_\_\_ Date You Can Start \_\_\_\_\_

Salary Desired \_\_\_\_\_ Are You Currently Employed?  Yes  No

**EDUCATION HISTORY**

Name & Location of School                      Years Attended    Did You Graduate?    Degree

High School \_\_\_\_\_

College \_\_\_\_\_

Trade/Business/Other School \_\_\_\_\_

**GENERAL INFORMATION**

Subjects of special study, research work, special training, skills, etc. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PRESENT & FORMER EMPLOYERS

| Worked From & Until<br>(Date with month & year) | Name & Address of Employer | Salary | Position | Reason for Leaving |
|---|----------------------------|--------|----------|--------------------|
|---|----------------------------|--------|----------|--------------------|

Employer #1 \_\_\_\_\_

Employer #2 \_\_\_\_\_

Employer #3 \_\_\_\_\_

Employer #4 \_\_\_\_\_

## REFERENCES

| Name | Address | Business | Yrs Known |
|------|---------|----------|-----------|
|------|---------|----------|-----------|

Reference #1 \_\_\_\_\_

Reference #2 \_\_\_\_\_

Reference #3 \_\_\_\_\_

## AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous and current employment and any pertinent information they may have, personal and otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. I understand a background check will be required before employment can begin.

Date \_\_\_\_\_ Signature \_\_\_\_\_